

Name of Hired Person : Alfred Pennyworth	
Role of Hired Person: Driver and Tour Coordinator	
Number of Events (showcases, sale days, etc):	8
Rate Per Event:	\$ 400.00
Total Payment:	\$ 3,200.00

Name of Hired Person :	
Role of Hired Person:	
Number of Events (showcases, sale days, etc):	
Rate Per Event:	\$ -
Total Payment:	\$ -

Total Hired Personnel Fees: \$ 3,200.00

Add travel expenses for Saskatchewan residents. These totals should automatically populate in your budget.

Traveller # 1 Name: Ligela Gianvillia

Position: Applicant and Author/Self-Publisher

								Per Diem Calculations			
Date	Activity of Day	Location Country (must match the Exchange Rates tab)	Location City	Kilometers travelled (if claiming mileage)	Airfare minus GST/HST	Cost of Other Travel (Train, Rental Vehicle + Fuel, Ferries, etc. minus GST/HST)	Accommodations	Exchange Rate (if applicable)	Per Diem Rate (select one)	Daily Per Diem Rate In CAD	
10/20/2025	Travel	Canada	Saskatoon	109.00	\$ 816.22	\$ 100.00	\$ 188.31	1.0000	\$ 130.80	\$ 130.80	
10/21/2025	Day Off (Do not claim travel expenses)	Canada	Toronto		\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	
10/22/2025	Day Off (Do not claim travel expenses)	Canada	Toronto		\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	
10/23/2025	Sale	Canada	Stratford		\$ -	\$ -	\$ 312.47	1.0000	\$ 130.80	\$ 130.80	
10/24/2025	Sale	Canada	London		\$ -	\$ -	\$ 291.31	1.0000	\$ 130.80	\$ 130.80	
10/25/2025	Sale	Canada	St.Catherines		\$ -	\$ -	\$ 262.64	1.0000	\$ 130.80	\$ 130.80	
10/26/2025	Sale	Canada	Brampton		\$ -	\$ -	\$ 165.41	1.0000	\$ 130.80	\$ 130.80	
10/27/2025	Sale	Canada	Peterborough		\$ -	\$ -	\$ 217.50	1.0000	\$ 130.80	\$ 130.80	
10/28/2025	Sale	Canada	Kingston		\$ -	\$ -	\$ 298.32	1.0000	\$ 130.80	\$ 130.80	
10/29/2025	Day Off (Do not claim travel expenses)	Canada	Kingston		\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	
10/30/2025	Sale	Canada	Ottawa		\$ -	\$ -	\$ 251.10	1.0000	\$ 130.80	\$ 130.80	
10/31/2025	Sale	Canada	Montreal		\$ -	\$ 50.00	\$ 216.82	1.0000	\$ 130.80	\$ 130.80	
11/1/2025	Day Off (Do not claim travel expenses)	Canada	Montreal		\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	
11/2/2025	Travel	Canada	Saskatoon	109.00	\$ 816.22	\$ 250.00	\$ -	1.0000	\$ 130.80	\$ 130.80	
*Add more rows if needed		Total kilometres travelled with personal vehicle:		218.00	\$ 1,632.44	\$ 400.00	\$ 2,203.88			\$ 1,308.00	
Mileage rate:				\$ 0.5707	Number of SK travellers:						7
Total mileage to be claimed				\$ 124.41	Total per diems to be claimed:						\$ 1,308.00

Expense Type	Expense	Expense Calculation	Budgeted Amount	In-House Spend	SK Spend
A. Promotional Materials Expenses					
Artwork	The Design Co	\$100 + PST	\$ 106.00	\$ -	\$ 106.00
Video	Vince's Video	\$300 + PST	\$ 318.00	\$ -	\$ 318.00
Promotional Merchandise	Printing \$42.50 (\$4	+ Postage: \$240.00)	\$ 282.50	\$ -	\$ 42.50
Total A:			\$ 706.50	\$ -	\$ 466.50
B. Media and Publicity					
Publicist	Cathy's Chatty PR	\$250.00 (no HST)	\$ 250.00	\$ -	\$ -
Advertising	Canadian Lit mag	1-Quarter Page Ad	\$ 250.00	\$ -	\$ -
Total B:			\$ 500.00	\$ -	\$ -
C. Website and Social Media					
Online Advertising			\$ 300.00	\$ -	\$ -
Other: Local Book Launch Event	Hall Rental \$106 + Coffee/Baking\$66		\$ 172.00	\$ -	\$ 172.00
Total C:			\$ 472.00	\$ -	\$ 172.00
D. Travel					
These expenses should autopopulate from the travel itinerary tab.					
Accommodations			\$ 2,203.88	\$ -	\$ -
Airfare			\$ 1,632.44	\$ -	\$ -
Hired Personnel Fees	8 days x \$400/day		\$ 3,200.00	\$ -	\$ -
Mileage for personal vehicles			\$ 124.41	\$ -	\$ -
Other: Parking, Ferries, Etc.			\$ 400.00	\$ -	\$ -
Per Diems			\$ 1,308.00	\$ -	\$ -
Rental Vehicles	\$2,231.42 - \$256.71 HST		\$ 1,974.71	\$ -	\$ -
Rental Vehicle Fuel	1,742.61 km x 167.73 Litres		\$ 209.32	\$ -	\$ -
Total D:			\$ 11,052.76	\$ -	\$ -
SUBTOTAL:			\$ 12,731.26	\$ -	\$ 638.50
Admin Fee (15% or \$5,000, whichever is lesser):			\$ 1,909.69	-----	-----
Grand Total:			\$ 14,640.95	-----	-----
50% of Grand Total:			\$ 7,320.48	-----	-----
Amount Requested from Creative Saskatchewan:			\$ 5,000.00	-----	-----

3 How is the project being funded? List all funding you plan to use for this project (including your application to Creative Saskatchewan) below.

Project Financing				
Type of Funding Source	Name of Funding	Confirmed or Pending	Amount	Percentage
Grant	Creative Saskatchewan	Pending	\$ 5,000.00	34.15%
Applicant Contribution	Ligeia Glanvillia	Confirmed	\$ 9,640.95	65.85%
Total Financing			\$ 14,640.95	100.00%
Total Financing must equal Grand Total				

How will this project generate revenue? List all revenue opportunities below.

Revenue Projection		
Revenue Opportunity	Applicant Projection LOW	Applicant Projection
Speaking Engagement Bookings (\$250 each plus travel)	\$ 1,250.00	\$ 3,750.00
Book Sales (\$20 each)	\$ 5,000.00	\$ 25,000.00
TOTALS	\$ 6,250.00	\$ 28,750.00
Investment Summary		
Grand Total Projected Net Revenue	\$ 6,250.00	\$ 28,750.00
Total Expenses	\$ 14,640.95	\$ 14,640.95
Difference	-\$ 8,390.95	\$ 14,109.05