

COMPLETED TRAVEL ITINERARY & BUDGET EXAMPLES



Musician Fees

Revision Date: September 2025

Add fees for Musicians below. These people do not have to be Saskatchewan residents. These totals should automatically populate in your budget.

Musician Name:	Lacy Jay	
Role (Instrument)	Lead Vocalist, Harmonica and Tambourine	
In-House?	Applicant/Stakeholder Bandmember	
Number of Sessions:		10
Rate Per Session:	\$	150.00
Total Payment:	\$	1,500.00

Musician Name:	Animal	
Role (Instrument)	Drums	
In-House?	Hired Third-Party Musician	
Number of Sessions:		10
Rate Per Session:	\$	150.00
Total Payment:	\$	1,500.00

Musician Name:	Chrissy Stapleton	
Role (Instrument)	Lead Guitar	
In-House?	Hired Third-Party Musician	
Number of Sessions:		10
Rate Per Session:	\$	150.00
Total Payment:	\$	1,500.00

Musician Name:	Jolene Cocker	
Role (Instrument)	Piano, Organ, Backup vocals	
In-House?	Hired Third-Party Musician	
Performances:		10
Rate Per Session:	\$	150.00
Total Payment:	\$	1,500.00

Musician Name:	Billie Jean Wyman	
Role (Instrument)	Bass Guitar	
In-House?	Hired Third-Party Musician	
Number of Sessions:		10
Rate Per Session:	\$	150.00
Total Payment:	\$	1,500.00

Musician Name:		
Role (Instrument)		
In-House?		
Number of Sessions:		
Rate Per Session:	\$	-
Total Payment:	\$	-

Total Fees for Musicians: \$ 7,500.00

Traveller #1 Name: Lacy Jay			Traveller #1 Position: Applicant/Artist					Per Diem Calculations			
Date	Activity of Day	Location Country (must match the Exchange Rates tab)	Location City	Kilometers travelled (if claiming mileage)	Airfare minus GST/HST	Cost of Other Travel (Train, Rental Vehicle + Fuel, Ferries, etc. minus GST/HST)	Accommodations	Exchange Rate (if applicable)	Per Diem Rate (select one)	Daily Per Diem Rate in CAD	
1/4/2026	Travel	Small Town SK	Canada	687	\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/5/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/6/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/7/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/8/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/9/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/10/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/11/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/12/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/13/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/14/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/15/2026	Day Off (Do not claim travel)	Regina SK	Canada		\$ -	\$ -	\$ -	0.0000	\$ -	\$ -	
1/16/2026	Travel	Small Town SK	Canada	687	\$ -	\$ -	\$ -	0.0000	\$ 130.80	\$ 130.80	
<i>* Add more rows if needed</i>		Total kilometres travelled with personal vehicle:		1374.00	\$ -	\$ -	\$ 678.04	Total per diems to be claimed:		\$ 1,569.60	
		Mileage rate:		\$ 0.5707							
		Total mileage to be claimed		\$ 784.14							

Traveller #2 Name: Chrissy Stapleton			Traveller #2 Position: Lead Guitar					Per Diem Calculations			
Date	Activity of Day	Location Country (must match the Exchange Rates tab)	Location City	Kilometers travelled (if claiming mileage)	Airfare minus GST/HST	Cost of Other Travel (Train, Rental Vehicle + Fuel, Ferries, etc. minus GST/HST)	Accommodations	Exchange Rate (if applicable)	Per Diem Rate (select one)	Daily Per Diem Rate in CAD	
1/4/2026	Travel	Moose Mountain SK	Canada	207	\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/5/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/6/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/7/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/8/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/9/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/10/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/11/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/12/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/13/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/14/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/15/2026	Day Off (Do not claim travel)	Regina SK	Canada		\$ -	\$ -	\$ -	0.0000	\$ -	\$ -	
1/16/2026	Travel	Moose Mountain SK	Canada	207	\$ -	\$ -	\$ -	0.0000	\$ 130.80	\$ 130.80	
<i>* Add more rows if needed</i>		Total kilometres travelled with personal vehicle:		414.00	\$ -	\$ -	\$ 678.04	Total per diems to be claimed:		\$ 1,569.60	
		Mileage rate:		\$ 0.5707							
		Total mileage to be claimed		\$ 236.27							

Traveller #3 Name: Animal			Traveller #3 Position: Drummer					Per Diem Calculations			
Date	Activity of Day	Location Country (must match the Exchange Rates tab)	Location City	Kilometers travelled (if claiming mileage)	Airfare minus GST/HST	Cost of Other Travel (Train, Rental Vehicle + Fuel, Ferries, etc. minus GST/HST)	Accommodations	Exchange Rate (if applicable)	Per Diem Rate (select one)	Daily Per Diem Rate in CAD	
1/4/2026	Travel	Turtleford SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/5/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/6/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/7/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/8/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/9/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/10/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/11/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/12/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/13/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/14/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/15/2026	Day Off (Do not claim travel)	Regina SK	Canada		\$ -	\$ -	\$ -	0.0000	\$ -	\$ -	
1/16/2026	Travel	Turtleford SK	Canada		\$ -	\$ -	\$ -	0.0000	\$ 130.80	\$ 130.80	
<i>* Add more rows if needed</i>		Total kilometres travelled with personal vehicle:		0.00	\$ -	\$ -	\$ 678.04	Total per diems to be claimed:		\$ 1,569.60	
		Mileage rate:		\$ 0.5707							
		Total mileage to be claimed		\$ -							

Traveller #4 Name: Jolene Cocker			Traveller #4 Position: Keys & Backup Vocals					Per Diem Calculations			
Date	Activity of Day	Location Country (must match the Exchange Rates tab)	Location City	Kilometers travelled (if claiming mileage)	Airfare minus GST/HST	Cost of Other Travel (Train, Rental Vehicle + Fuel, Ferries, etc. minus GST/HST)	Accommodations	Exchange Rate (if applicable)	Per Diem Rate (select one)	Daily Per Diem Rate in CAD	
1/4/2026	Travel	Cowessess First Nation	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/5/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/6/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/7/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/8/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/9/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/10/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/11/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/12/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/13/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/14/2026	Performance	Regina SK	Canada		\$ -	\$ -	\$ 61.64	0.0000	\$ 130.80	\$ 130.80	
1/15/2026	Day Off (Do not claim travel)	Regina SK	Canada		\$ -	\$ -	\$ -	0.0000	\$ -	\$ -	
1/16/2026	Travel	Cowessess First Nation	Canada		\$ -	\$ -	\$ -	0.0000	\$ 130.80	\$ 130.80	
<i>* Add more rows if needed</i>		Total kilometres travelled with personal vehicle:		0.00	\$ -	\$ -	\$ 678.04	Total per diems to be claimed:		\$ 1,569.60	
		Mileage rate:		\$ 0.5707							
		Total mileage to be claimed		\$ -							

Expense Type	Expense Description	Expense Calculation	Budgeted Amount	In-House Spend	SK Spend
A. Production Expenses					
*Please confirm expense eligibility with a Creative Saskatchewan Program Advisor.					
Studio Rental (include studio name and address in description)	3 Apple Road Regina, SK S4R 9A7	\$650 x 10 + PST	\$ 6,890.00	\$ -	\$ 6,890.00
CDRs & Supplies			\$ -	\$ -	\$ -
Gear Rental			\$ -	\$ -	\$ -
Producer Fee		\$200 x 10 + PST	\$ 2,120.00	\$ -	\$ 2,120.00
Musician Fees (Calculated in "Musician Fee" tab)			\$ 7,500.00	\$ 1,500.00	\$ 7,500.00
Total A:			\$ 16,510.00	\$ 1,500.00	\$ 16,510.00
B. Mixing Expenses					
*Please confirm expense eligibility with a Creative Saskatchewan Program Advisor					
Producer Fee		\$300 x 10 + PST	\$ 3,180.00	\$ -	\$ 3,180.00
Total B:			\$ 3,180.00	\$ -	\$ 3,180.00
C. Mastering and Manufacturing Expenses					
*Please confirm expense eligibility with a Creative Saskatchewan Program Advisor					
Mastering Fee	Reverb Studios	\$200 x 10 songs	\$ 2,000.00	\$ -	\$ -
Photography for Album Artwork		\$550 (no tax)	\$ 550.00	\$ -	\$ -
Graphic Design & Layout for Album Artwork		\$1,500 + PST	\$ 1,590.00	\$ -	\$ 1,590.00
Manufacturing Expense	CDs - \$813.75	Vinyl \$2,870.15 - GST	\$ 3,356.75	\$ -	\$ -
Total C:			\$ 7,496.75	\$ -	\$ 1,590.00
D. Travel					
*Please see Travel Policy					
Travel expenses should autopopulate from the travel itinerary tabs.					
Mileage for personal vehicles			\$ 1,020.41	\$ -	\$ 1,020.41
Accommodations			\$ 2,712.16	\$ -	\$ 2,712.16
Per Diems			\$ 6,278.40	\$ -	\$ 6,278.40
Total D:			\$ 10,010.97	\$ -	\$ 10,010.97
Total Before Marketing:			\$ 37,197.72		
E. Marketing Expenses					
Marketing expenses are capped at 10% of the project budget:			\$ 3,719.77		
Marketing activity: BuzzWorthy Music Marketing (1 month)	\$500 (not including GST/HST)		\$ 500.00	\$ -	\$ -
Marketing activity: Digital Advertising Budget (1 month)	Facebook \$400, Insta \$400, YouTube \$400		\$ 1,200.00	\$ -	\$ -
Marketing activity: Music Video for Lead Single	\$1,000 + PST		\$ 1,060.00	\$ -	\$ 1,060.00
Total E:			\$ 2,760.00	\$ -	\$ 1,060.00
Subtotal:			\$ 39,957.72		
Admin Fee (15% or \$5,000, whichever is the lesser):			\$ 5,000.00		
Grand Total:			\$ 44,957.72	\$ -	\$ 2,120.00
50% of Grand Total:			\$ 22,478.86		
Amount Requested from Creative Saskatchewan:			\$ 15,000.00		

*The maximum request can be 50% of eligible expenses up to \$10,000 for Single/EP or \$15,000 for Full Length (LP)

How is the project being funded? List all funding you plan to use for this project (including your application to Creative Saskatchewan) below.

Project Financing

Type of Funding Source	Name of Funding Source	Confirmed or Pending	Amount	Percentage
Grant	Creative Saskatchewan	Pending	\$ 15,000.00	33.36%
Applicant Contribution	Lacy Jay Smith	Confirmed	\$ 29,957.72	66.64%
Total Financing			\$ 44,957.72	100.00%
Total Financing must equal Grand Total				

How will this project generate revenue? Complete the calculator below.

Revenue Projection

Revenue Opportunity	Applicant Projection LOW	Applicant Projection HIGH
Vinyl Sales	\$ 1,500.00	\$ 2,500.00
CD Sales	\$ 3,750.00	\$ 6,250.00
Royalties	\$ 3,400.00	\$ 9,500.00
Total Projected Net Revenue:	\$ 8,650.00	\$ 18,250.00

Investment Summary	Applicant Projection LOW	Applicant Projection HIGH
Grand Total Projected Net Revenue	\$ 8,650.00	\$ 18,250.00
Total Expenses (this amount should remain the same)	\$ 44,957.72	\$ 44,957.72
Difference	-\$ 36,307.72	-\$ 26,707.72